



# Captiva Island Fire Control District

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## Captiva Island Fire Control District Commission Meeting Minutes May 11, 2022

### Call Meeting to Order

Commissioner Brown called the meeting to order at 4:01 pm. Commissioners Sims, Brown, Bates, and Chief Pawul.

### Minutes from Regular Board Meeting

April 11th Meeting minutes reviewed and approved/ signed. Commissioner Sims made the motion to approve, second by Commissioner Brown, no discussion.

### Financial Statements

Financial statements from Aril were reviewed and approved as presented. Discussion was held about the account closure that is pending due to fraudulent activity. Increased measured have been established through CIFD and Synovus Bank.

### Administrative Update

- a) Personnel responded to 48 emergencies, 3 fire inspections were completed. Personnel compensated absences reviewed through April 30th.

### Operations Update

- a) Landing Zone update- the Fire District is working the attorney to finalize the lease agreement. The Board has agreed to lessen the cost of the lease in order to meet the County's request of \$3,000/ month.
- b) LOC renewal- new documents to renew the LOC with Centennial Bank were signed.
- c) Fire Hydrant replacement- the Chief presented a plan to formulate a schedule for the replacement of fire hydrants that are aging and are in need of replacement. The District is planning to replace 20-25 hydrants over the next 5 years that all were originally installed in the 1970's and 1980's.
- d) FY23 Budget discussion- the Chief discussed multiple items that have increasingly become more expensive due to inflation over the last year (Fuel, R/M, Insurance, Equipment, etc).
- e) Financial Fraud- The District had 2 fraud attempts against the District's operating account. One (1) attempt was successful and the other was stopped by the bank's fraud division before any money was transferred. The Chief is working with Synovus Bank to return the fraud activity as well as implement more stringent measures on checking and ach activity.
- f) Rental Properties- More properties have become used for rentals on the island through avenues such as VRBO as well as management companies like Royal Shell, VIP, etc. More and more the District has noticed safety concerns like over crowding, improper sleeping quarters, non-functioning smoke detectors, etc. The Chief has suggested looking at a safety initiative similar to Fort Myers Beach Fire District, which has created a rental property ordinance, and guidelines that must be adhered to. The Chief is to meet with FMBFD in the coming weeks to research the idea and whether or not it would make sense to implement such a plan on Captiva. Further discussion was tabled until after their meeting.

**General Business**

**Resolution 2022-013-** A resolution to organize the Board of Commissioners. Motion: Sims Second: Bates, Motion carried

**Resolution 2022-14-** A resolution to amend resolution 2022-11, lease contract. Motion: Bates Second: Sims, Motion carried.

**New Business**

Commissioners requested to reschedule the June meeting to June 8<sup>th</sup> at 4:00 pm

**Public Comment**

None

Motion to adjourn by Sims, second by Commissioner Bates, meeting adjourned by Commissioner Brown at 5:12 pm.

**Jeffrey Brown** \_\_\_\_\_

**Sherrill Sims** \_\_\_\_\_

**John Bates** \_\_\_\_\_

Handwritten signatures in black ink are placed over horizontal lines. The signature for Jeffrey Brown is a long, sweeping horizontal line. The signature for Sherrill Sims is written in blue ink and is more cursive. The signature for John Bates is also in black ink and is more cursive.