



Captiva Island Fire Control District

14981 Captiva Drive; P.O. Box 477, Captiva, Florida 33924 Phone: (239) 472-9494



Captiva Island Fire Control District Commission Meeting Minutes June 8, 2021

Call Meeting to Order

Commissioner Brown called the meeting to order at 4:01 pm. Commissioners Sims, Black and Brown present. Chief Pawul present

Minutes from Regular Board Meeting

May 4th Meeting minutes reviewed and approved/ signed. Commissioner Black made the motion to approve, second by Commissioner Sims, no discussion.

Financial Statements

Financial statements ending May 31, 2021 reviewed and approved.

Administrative Update

- a) Personnel responded to 53 emergencies, 0 fire inspections completed. Personnel compensated absences reviewed through April 30th.

Operations Update

- a) Fire Chief
 - a. Landing Zone update- Chief had a conversation with Parke Lewis who stated he was still awaiting an answer from the applicable State and County agencies as to the protected/ suggested sites. He did state that we should be able to meet Public Interest Criteria, which may make the mangrove mitigation less costly.
 - b. Chief also notified the Board that all Form 1's need to be filled out and submitted by each Board member. Commissioner Black stated he had not received his yet, Chief instructed him to go on-line and fill it out and submit by email or he could stop by if he needs further assistance.
 - c. Chief discussed upcoming Budget season and to expect increases to insurance, auditing with a new performance audit required by the state, expense related to capital project with Landing Zone, security, and R&M. Preliminary numbers were just under a 1% increase in value. Actual numbers will be certified July 1 by the Property Appraiser.

General Business

- a) **Resolution 2021-14-** Audited financial statements presented and accepted by the Board. All in-favor, no discussion.
- b) **Resolution 2021-15 & 2021-16-** to approve an updated Fund Balance Policy (400.02.02) in order to align our Policy with our current Budgeted numbers in reserves. Updates were made to Disaster, Unassigned, Equipment, Cancer, and Retirement Liability Funds. All in-favor, no discussion.
- c) Budget Amendment was not needed this year.
- d) **Resolution 2021-17-** The District disposed of assets that were no longer in service and had surpassed their useful life. Verizon signal booster and Motorola Radios had been outdated by technology advancements; Chevrolet Tahoe (staff vehicle) had been traded-in on a replacement asset. All assets disposal were in accordance with Florida Chapter 189 and 274.04-06. All in-favor, no discussion.

- e) **Resolution 2021-18**- This resolution provides for an update the MOU agreement we have with Lee County relating to our Health Insurance. The County is implementing and administrative fee on the program equivalent to 1% monthly. All in favor, no discussion.

Public Comment

None

Motion to adjourn by Black, second by Commissioner Sims, meeting adjourned by Commissioner Brown at 5:49 pm.

Colin Black _____

Sherrill Sims  _____

Jeffrey Brown  _____