



Captiva Island Fire Control District

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Captiva Island Fire Control District Commission Meeting Minutes March 9, 2021

Call Meeting to Order

Commissioner Brown called the meeting to order at 4:01 pm. Commissioners Sims, Black and Brown present. Chief Pawul and Deputy Chief DeArmond present

Minutes from Regular Board Meeting

February 9^h Meeting minutes reviewed and approved/ signed. Commissioner Sims made the motion to approve, second by Commissioner Black, no discussion.

Financial Statements

Financial statements ending February 28, 2021 reviewed and approved.

Administrative Update

- a) Personnel responded to 46 emergencies, 10 fire inspections completed. Personnel compensated absences reviewed through February 28th.

Operations Update

- a) Fire Chief
 - a. Discussed the Legislation related to the District, mainly HB1103 that pertains to Special Districts being mandated to go through performance audits starting in October 2021. We will need to get residents, media, current Board involved to let our government know how important and efficient the Fire District is.
 - b. Chief also notified the Board that the current Annual Financial audit has started with fieldwork coming up the end of the month.
 - c. The Panel has requested a meeting to discuss the potential of forming another Hurricane Committee for the island. Chief agreed to have a meeting on Tuesday morning 3/16 @ 9:00, Commissioner Sims requested to be part of the meeting.
- b) Deputy Chief
 - a. Update on the new software transition to ESO and Target Solutions

General Business

- a) Rauschenberg Landing zone discussion. Chief Pawul informed the Board of the notice from the foundation that Public Safety is no longer able to land the medical helicopter on their property as they are planning a large restoration project. Chief Pawul and Commissioner presented this to the Captiva Panel at their meeting earlier in the day. Commissioner Brown explained the options that were presented for discussion and consideration (Purchase another property suitable, Lease land from current property owners, Rely on other LZ's on Captiva or Sanibel, explore FD transport services). Comm Brown directed the Chief to explore other possible sites with LeeFlight assistance, perform basic cost analysis/ possibility of FD transport services, look to formalize agreements with SSR and Royal Shell on other two (2) current locations.
- b) District Liability Insurance- Discussion on the excess liability section, should we have 1/2, 2/4/ or 5/10 million on the excess specifically. The annual premium only changes the nrmuim by a minimal amount. The Board recommended that we keep our

current set amount of \$5 mil/ \$10 million. Commissioner Brown questioned the "Occurrence basis" vs. "Claims Basis" and whether or not we would covered a couple years down the road if using the "claims" as specified, Chief to inquire with VFIS.

- c) Capitalization of Hydrants- Chief is going to setup a meeting with IWA to discuss the potential of IWA taking over the ownership of the hydrants instead of the fire district. This is standard practice among Municipal type water suppliers. CIFD would agree to continue maintenance of the hydrants to insure functionality and assist IWA. All members in agreement.
- d) Fire Plans review- All members of the Board and the Fire Chief with to move plans review for new construction to a third party reviewer as opposed to using Lee County for plans review. This method would allow us as the AHJ to have greater control and oversight of the process happening in new construction on the island. Chief recommended utilizing a larger Fire District over an Engineering firm, as they are more familiar with the area, apparatus, tactics, etc. and not relying on computer modeling. The Chief is in discussion and analysis with FMBFD to try and move forward with an Interlocal Agreement. Commissioner Sims made a motion to formalize an agreement with a third party for all future Fire plans review, Commissioner Black seconded the motion, all parties in favor, no further discussion.
- e) Fire District Fee schedule- this matter was decided to postpone discussion and update the fee schedule when the fire plans review is finalized.
- f) **Resolution 2021-11**- a resolution to renew the current LOC with Centennial bank based upon the current term sheet provided and by review of the District attorney. Motion was made by Commissioner Black and seconded by Commissioner Sims, all in favor.

Public Comment

None

Motion to adjourn by Sims, second by Commissioner Black, meeting adjourned by Commissioner Brown at 5:18 pm.

Colin Black _____

Sherrill Sims _____

Jeffrey Brown _____