



Captiva Island Fire Control District

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Captiva Island Fire Control District Commission Meeting Minutes May 2, 2023

Call Meeting to Order

Commissioner Brown called the meeting to order at 4:01 pm. Commissioners Sims, Campbell, Brown and Chief Pawul present.

Minutes from Regular Board Meeting

April 12th Meeting minutes reviewed and approved/ signed. Commissioner Sims made the motion to approve, second by Commissioner Campbell, no discussion.

Financial Statements

Financial statements through April 30, 2023 were not available due to the meeting being moved earlier in the month.

Administrative Update

- a) Personnel responded to 30 emergencies, 0 fire inspections were completed. Personnel compensated absences reviewed through April 30.

Operations Update

- a) Property Tax refund- the amount the District may be responsible for is unknown until April or May when the requests are due to the Property Appraiser. Currently after April, CIFD is due to refund about \$39,000.
- b) Performance review has been completed with BJM consulting. Chief reviewed recommendations with the Board that were made by BLM to make within the District operations. BJM will submit the report to the State of Florida to fulfill our obligation on under Chapter 189.
- c) Financial audit- Chief is working with the auditing firm CLA to complete this year's annual financial audit of the District.
- d) Synovus has recommended upgrading our General Fund account type in order to earn more interest. This will make any changes to actual account, only the type to an Advantage Analysis account. All Commissioners are in favor of the account upgrade.

General Business

- a. Streamline website upgrade- **Resolution 2023- 08** to approve of the contract with Streamline to maintain the District's website in order to meet ADA requirements at a cost not to exceed \$355.00/ month. Motion by Commissioner Campbell, second by Commissioner Sims. Motion carries.

New Business

Motion to adjourn by SIMS, second by Commissioner CAMPBELL, meeting adjourned by Commissioner Campbell at 5:02 pm.

Jeff Brown _____

Sherrill Sims _____

Carole Campbell _____